

Plaza Child Development Program

Teacher Aide From Proyecto Ayuda

Salary: Hourly

Status: Part/time

Duties: Under the supervision of the teacher, the teacher aide will assist the teacher in the Classroom.

- Carries out Mission, Vision, and Values established by the Executive Director/ C.E.O. and Board of Directors.
- Participates in the overall agency Accreditation Quality Improvement process.
- Assist the teacher to supervise the health and safety need of children.
- Assists the teacher and associate teacher to implement lesson plans to nurture and stimulate appropriate development of the children in their care.
- Assist with the cleaning and keep classroom neat and orderly.
- Assist in the classroom for securing health, hygiene, safety, and overall well-being of children at all times.
- Must have the ability to nurture respectful relationships with clients and children and must be sensitive to the client's cultural and socioeconomic characteristics.
- Responsible for reporting any symptoms of child abuse and neglect, abnormal behaviors, injuries, illnesses to Supervisor and /or parents.
- Maintains confidentiality of records and information of staff and families.
- Strict compliance with universal precautions in the classroom or/and when administering first aid.
- Provides a nurturing environment, which supports the individual development of each child.
- Attends staff meetings and trainings as assigned.
- Supports and implements short and long term goals in the classroom.
- May perform other duties as assigned by supervisor.

Qualifications:

The requirements listed below are representative of the knowledge, skills, and/or abilities required to perform the job successfully.

Special Requirements

- TB clearance, to be renewed every two years.
- Must hold a current Child Care CPR and Child Care Preventative Health & Safety training certification, to be up dated accordingly.

Physical Requirements:

To perform this job the individual must be able to carry out all essential functions satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of the job.

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Childcare employees must be able to perform the following essential functions:

- Observe, see, hear and respond to children's needs, emergencies and conflicts that may occur in the child development center or on the playground.
- Lift 15 pounds from the floor to a waist-high table when necessary.
- Reach a child 20 to 30 feet away within 30 seconds without endangering the staff person's health.
- Crouch to a child's height, maintain eye contact at the child's level, sit on the floor and stand tall enough to reach on the highest piece of equipment.
- Be aware of the cognitive, social and physical needs of children.
- Communicate verbally to the degree that child, parents and other staff members are able to understand and respond.
- Handle the responsibilities and routine stress often associated with providing childcare services.